

Peer Editing Checklist

Directions: To show evidence that the writer has checked the 8 strategies for editing, the **PEER EDITOR** will use a **DIFFERENT** colored pencil or pen than the **WRITER**. The peer editor will document his/her evidence on the **RIGHT** side of the draft piece by numbering from 1 – 8, then putting a check mark after completing each item.

✓ SPELLING

1. I have *circled* evidence of the writer trying 3 – 5 spellings AND I *circled* words for which the writer needs to check the spelling.

✓ TRICKY WORDS

2. I have underlined places where the writer needs to check for correct use of homophones and often misused words:

- | | | |
|-------------------------|----------------|------------------|
| - there, their, they're | - to, two, too | - your, you're |
| - weather, whether | - used to | - past, passed |
| - which, witch | - its, it's | - except, accept |
| - then, than | - could have | |

✓ DOES IT MAKE SENSE?

3. I have *read the piece* and put a ^ where the writer needs to add words to help the piece make sense.

✓ PUNCTUATION

4. I have *placed* () around any run-on sentences.
5. I have *circled* any incorrect periods, commas, question marks, and exclamation points.
6. I have *triple-underlined* any words needing capital letters, i.e. proper names for people, places, things, or sentence beginnings.
7. I have *slashed through* any inappropriately placed capital letters.
8. I have *circled* and *put an arrow* for each new paragraph as the writer's thoughts shifted.

Name: _____, Peer Editor for _____

Date: _____

(Davis and Hill, 2003)