

Steering Committee Minutes – 5/24/04

At 2:45 PM Melissa Troxell called the Steering Committee to order. In attendance were Chris Church, Melissa Troxell, Lynn Crandall, Susan Parrish, Diane Crain, Judy Scroggs, Joyce Crumpley, Jolene Welsh, Connie Dunn, Phil Wickwar, Susan Marcum, Cathy Bolek, Emm Foster, Kent Medlin, Vicki Meraz, Shannon Cuff, Debbie Rice, Jay Roth, Scott Halle (student), Kelsey Jones (student), Barbara Wells (parent), Kim Holaday (parent/Board member).

Agenda Item 1: Attendance Policy update

Joyce C. shared the feedback that was returned to her by the ALC teams from last week: by a vote of 39 to 16 for Option 2 [7 absences per semester allowed *for any reason* (thus make-up work allowed) and on the 8th absence and beyond, no make-up work is allowed (i.e. no “excused” or “unexcused” classifications and the *credit denial* will be replaced with *no work allowed to be made up*].

Distributed was a proposed change to the handbook (available online at WHS website) to include the following revisions under ATTENDANCE POLICY:

Item 3 – “A student who exceeds seven (7) absences for any reason will not be allowed to make up work, including tests and finals. In extenuating circumstances, students may apply through the administration for the permission to make up work after the seven (7) days have been missed.”

Item 6 – “Letters notifying parents of the accumulated absences of their child are sent at five (5) absences by regular mail. The parent is again notified by mail when the student exceeds seven absences and can no longer make up work.”

Item 8 – **Truancy** - ...Work missed because of truancy may not be completed for credit....”

Item 9 – e. “A student on OSS will not be allowed to make up any work administered during the suspension.”

Item 9 – f. [addition] “A student in ISS will be expected to make up work missed during the suspension.”

After sufficient discussion, the Steering Committee, by consensus, agreed to accept the proposed revision to the attendance policy and to the handbook. The next step is for Dr. Medlin to arrange for Dr. Houck and the Board of Education to view and vote on the proposal.

Agenda Item 2: Co-chair nominees

Melissa Troxell informed the Steering Committee that five people were nominated to fill the co-chair position vacancy left by Chris C. after the fulfillment of his term. All but Jay R. declined the nomination. Jay R. reluctantly agreed to accept the nomination and co-chair the Steering Committee for 2004 – 2006.

Dr. Medlin recognized Chris C. for his time, devotion, and skill at assembling the Steering Committee over the past two years.

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Agenda Item 3: “Tigers Need Time” proposed schedule

Chris C. distributed possible schedules listing 3 different times of day that TNT could be offered. Each of the schedules listed 47 and 48-minute class periods while increasing the time for lunch, adding passing time, and creating TNT. (It was recommended that lunch periods be reverted to the current schedule in order to give 48 minutes to each class.)

Cathy B., Vicki M., and Phil W. reported about their trip to Webb City to evaluate their intervention program, and it was suggested that the study hall intervention *not* be placed at the end of the school day.

Chris C. polled the Steering Committee and the “end-of-the-day” TNT proposal was eliminated. Chris C. asked that the department heads / facilitators poll their department regarding the two different schedules – where TNT would either be after 3rd hour or after 4th hour – and report the results to him or Melissa.

Agenda Item 4: New Business

No new business.

At 3:36 PM the meeting was adjourned.

Respectfully submitted,
Jay Roth