

Steering Committee Minutes – 1/26/05

Members present:

Staff (if not marked out):

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|-------------------------|-------------------------|-------------------------|
| Melissa Troxell (chair) | Jay Roth (chair) | Cathy Bolek |
| Mary Ellen Butler | Chris Church | Diane Crain |
| Lynn Crandall | Joyce Crumpley | Shannon Cuff |
| Connie Dunn | Emm Foster | John Hartley |
| Brian Latham | George Lindsay | Susan Marcum |
| Vicki Meraz | Susan Parrish | Judy Scroggs |
| Don Tuck | Jolene Welsh | Phil Wickwar |

Students:

none

Parents & BOE* Member:

none

Also present: Mr. Ramsey; Jill Williams; Ron Evans; Sandy Kremers; Debbie Rice; Caryn McDonnell

Agenda Item 1: Pre-enrollment Proposal

Cathy presented a proposal for pre-enrollment night. Facilitators are to take information (handout) back to their groups for discussion and give feedback to Cathy.

Some questions: Dates?
 Sections set?
 What happens if students do not come?
 What happens if students' parents do not come?
 Will this be required by all staff members to attend?

Agenda Item 2: TNT Jr. / Sr. placement

Vicki presented a proposal for a change in Jr./& Sr. placement in 1st nine weeks of TNT time. Do we want to allow Jr-Sr's to go for open tutoring before mandatory tutoring starts, and should we shift them after the first 4 and 1/2 weeks even though 9th and 10th grades do not move? Department heads need to e-mail Vicki with this feedback plus any other information concerning TNT.

Agenda Item 3: TNT Time

Should groups be allowed to have meetings during TNT time, or should this time not be disturbed? All feedback should be directed to M. Troxell.

Agenda Item 4: Student Agendas

Melissa presented the topic of student agendas and teams are to discuss this topic:

Do we still want 9th and 10th grade to have agendas or not?
Is there a certain kind of agenda we want? (size)
What changes need to be made? (format)
Any feedback concerning agenda should be e-mailed to Joyce.

Agenda Item 5: Article for newspaper about ALC evaluation

At Susan Marcum's suggestion, a request for a volunteer to write a newspaper article for the Cross Country Times regarding our impressive evaluation by the state. Ginny Redding (not present) had already been contacted and agreed.

The Steering Committee does not make decisions; we guide the staff in order to reach a consensus.

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Agenda Item 6: Chicago PLC trip – Summer '05

Willard may be sending 4 people to Chicago this summer for PLC. Any teams that would have any volunteers are to e-mail Mr. Tuck giving him their names.

Agenda Item 7: NEW BUSINESS

- Caryn McDonnell will be the chairman for an ad-hoc committee dealing with parent involvement. Anyone interested in serving on this committee should contact Caryn. Their meetings **might not** take place during regular Monday early release.
- Judy Scroggs presented the discussion for the school calendar for the year 2005-06. Teams are to look at this calendar and make any suggestions they might have. Be sure to tally individual votes for any suggestion voted on. Faciliatators should e-mail Eric with any feedback.
- **Follow-up: BACK-TO-SCHOOL.** Joyce suggested that the last Tuesday in September would be a good date for the back to school night. The practical arts team is working on a possible second Back-to-School night in the spring.
- Teams who have had major decision changes in the ALC process or any group who has presented a program (such as attendance, TNT, etc.) should be sure to keep numbers and research on all results. This follow-up research should be given to Eric Ramsey.

Meeting Adjourned at 3:55PM

Minutes submitted by Joyce Crumpley