

Steering Committee Minutes – 1/12/04

Members present:

Staff (if not marked out):

Melissa Troxell (chair)	Jay Roth (chair)	Cathy Bolek
Mary Ellen Butler	Chris Church	Diane Crain
Lynn Crandall	Joyce Crumpley	Shannon Cuff
Connie Dunn	Emm Foster	John Hartley
Brian Latham	George Lindsay	Susan Marcum
Vicki Meraz	Susan Parrish	Judy Scroggs
Don Tuck	Jolene Welsh	Phil Wickwar

Students:

Kelsey Jones

Parents & BOE* Member:

Barbara Wells; Kim Holaday*

Also present: Mr. Ramsey; Jill Williams

Agenda Item 1: Feedback for Semester test schedule

It was the consensus of all groups that they want to have input on the semester schedule but no one wanted to take charge to prepare the schedule. Joyce volunteered the practical arts group since they had worked on the previous schedule.

Some ideas that came from the feedback were:

1. Liked the prep and test time together
2. Liked that when the class had their final, the class was done
3. Said lunches needed to be even in time allowance
4. Suggested that maybe lunches could be longer to help take up some of the longer time in 5th hour
5. Shannon said SGA would like to keep the Christmas assembly but would not want to do an assembly at the end of the year.
6. Suggested that Joyce talk to the administration about letting students out early the last day of finals.
7. Special services need the last final exam given to them at the beginning of the last day in order for them to have time to service all of their students.

Agenda Item 2: Feedback for Back-to-School night

All departments seemed to like the idea of a later date, more time in between the classes, and the sign up sheets for conferences.

There was disagreement in giving extra credit. Jay explained that extra credit really does not present a problem when averaged over the entire semester. Jolene, Brain, Kim, and Joyce expressed that as a parent, they feel most parents would not come if their child is not given extra credit. Practical arts suggested that maybe a free pass used for various things could be used instead of extra credit (homework assignments, labs, etc). Practical arts will still work on the issue.

Susan P. expressed that maybe we should educate the parents and the goal is intrinsic motivation of students. Kim expressed that we need to work on more parent

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involvement throughout the rest of the year. Cathy suggested that we need a committee to work on parent involvement. ***Melissa recommended each team see if anyone would be interested in spearheading and serving on an Ad Hoc committee for continued parent involvement (see the HS CSIP).***

Agenda Item 3: MAP Incentives

Teams are to discuss this issue and bring feedback to the next meeting.

Some things discussed:

1. Math department works on an issue dealing with the proficiency of math map scores.
2. Maybe extra time given at lunch time again
3. Coupons for 1 - ? days for students to spend in free time during TNT.
4. Chris relayed that the Band and Music groups will be gone April 19 - 21. The departments have no control over these dates.

Agenda Item 4: New Business

- Jay: ALC review from Monday, January 10, 2005, was extremely good. Results are in the teachers work room for anyone to read. Monday, January 17, other schools will be coming to Willard to view our ALC process and visit with ALC groups. Mr. Tuck will give us a schedule for Monday activities.
- Jolene needs e-mail addresses of parents from teachers.
- Cathy will e-mail information about the SIS buddy system.
- Kim Holiday expressed the board's appreciation of all the work and time that our teachers have and are putting in for Willard High School.

Meeting Adjourned at 4PM

Respectfully submitted,
Joyce Crumpley