

# Steering Committee Minutes – 8/24/05

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Members present:

**Staff** (if not marked out):

Mary Ellen Butler (chair)	Chris Church	Lynn Crandall
Joyce Crumpley	Shannon Cuff	Emm Foster
John Hartley	Sandy Kremers	George Lindsay
Susan Marcum	Susan Parrish	John Presley
Jay Roth (chair)	Judy Scroggs	Melissa Troxell
Don Tuck	Jolene Welsh	Phil Wickwar

**Students:**

none

**Parents & BOE\* Member:**

none

**Also present:** Nancy Hall

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### **Agenda Item 1: Follow-up Items**

#### **1. Review protocol for Steering**

Since there were some developments over what *does* and what *does not* come to Steering, Jay called Kathie Lewis for guidance. Kathie suggested forming a subcommittee to meet with her and articulate the protocol for Steering in writing to make the efforts of the Steering Committee more understandable and defined.

#### **2. Members / Representation of teams**

Discussion was held on who and how teams should be represented at the Steering Committee. With trying to clear some confusion, everyone is welcome to come to the meetings, but only the facilitator (or group representative) of each ALC group will actually vote on issues (as they have been agreed and discussed with their groups).

### **Agenda Item 2: New Items**

#### **1. Peer-to-peer tutoring** (Sandy Kremers)

- a. Serves freshman and sophomore needs for tutoring.
- b. Utilizes A+ students in free time to gain hours for tutoring.
- c. Students to tutor will sign up for the hour they wish, will be in the room available even if they have no students to show.
- d. Teachers of 9th & 10th grades who have students who wish to be tutored, will need to call room #109 and request to send that student - with a pass.
- e. Connie Dunn and a counselor will monitor this room.

**PLEASE DISCUSS THIS ISSUE WITH YOUR ALC TEAMS MONDAY AND E-MAIL YOUR FEEDBACK TO SANDY KREMERS BY THE END OF THE DAY MONDAY, AUG. 29.**

#### **2. Student Handbook Change** (Don Tuck)

The handbook stated that the 2% would be given to a student if they only missed one day of (excused) school, but they could not have a tardy. The handbook was changed by omitting the 0 tardy criterion.

*The Steering Committee does not make decisions; we guide the staff in order to reach a consensus.*

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The administration will support 1 or 2 tardies and still receive the 2% on the grade. (3 will not be accepted)

***Please discuss the question and vote for 1 or 2 tardies per semester and e-mail Mr. Tuck with your ALC group's decision.***

#### **3. Reward for 9<sup>th</sup> & 10<sup>th</sup> grade** (Sandy Kremers)

Sandy Kremers handed on a sheet for an idea of reward for the 9<sup>th</sup> and 10<sup>th</sup> graders.

***This is also to be taken to the ALC groups for discussion and feedback sent to Sandy by e-mail.***

#### **Agenda Item 3: Facilitator Input**

##### **1. Joyce Crumpley**

Joyce gave a suggested date for the Back-to-School night (which the Practical Arts group suggested) to be September 27 - a week after mid-terms. ***Groups should***

***discuss this date along with the schedule that the facilitators will show the group. Please e-mail Joyce with your feedback.***

Meeting adjourned 4:00 p.m.

Minutes submitted by Joyce Crumpley