



**Willard High School**  
**ALC Advisory Committee Minutes**  
September 23, 2009

**Members present** Emm Foster (Chair) and Terri Hession (Co-Chair)

Math: Michelle Curry	Fine Arts: Chris Church
Business: Hannah Forgey	Science: Lynn Crandall
History: John Presley	Health/PE: Dusty Killingsworth
Foreign Language: Nancy Ipock	Special Ed.: Judy Scroggs
Student Services: Cathy Bolek	Communication Arts: Melissa Gargus
Vocational:	Administration: Stewart Pratt

**Also Present:** Stephanie Kieseewetter, MaryEllen Butler, Jim Davis, Tony Sharpsteen, and Libby Toth

- I. **Minutes:** Minutes of the April 22nd meeting were approved.
- II. **OSS Policy:** A committee will be formed on our teacher workday (Friday September 25) or during department ALC time to research OSS policies of other school districts. Currently, it is school board policy that students are not allowed to make-up assignments from OSS. However, Mr. Pratt does all each individual teacher to choose whether or not to allow a student to make-up work missed while on OSS.
- III. **Tony Sharpsteen – PLC Ad Hoc Committee Request:** Tony Sharpsteen recommended that the high school staff/faculty form a PLC (Professional Learning Communities) Ad Hoc Committee.

According to Mr. Sharpsteen, the PLC Ad Hoc Committee would be for the specific purpose of educating new staff on the PLC process. He suggested that the committee consist of one member from each department and that they meet during ALC time once a month. It was suggested that the PLC Ad Hoc Committee members be selected from each department based on PLC training and/or years of experience with the PLC process with Willard High School.

The motion to form the PLC Ad Hoc Committee motion was passed by Michelle Gargus and seconded by Cathy Bolek. The members will be selected Monday during ALC meetings.

- IV. **High School Issues – Mr. Pratt**
  - A. Staff Picture is on Thursday, September 24 at 7:05 a.m.
  - B. Teacher Workday Agenda
  - C. Emm has stepped down as Chair of ALC Advisory Committee. A replacement for Chair will need to be discussed in Monday department meetings.
- V. **Meeting adjourned:** 3:30

**Submitted by:** Libby Toth

**Next Meeting:** Wednesday, October 7, 2009 at 2:50 p.m. in the library.