



# Willard High School

## ALC Advisory Committee Minutes

September 12, 2007

- I. **Welcome:** Mr. Pratt handed out notebooks to each representative and reviewed the data that was present inside.
  
- II. **Roll Call:** Cathy Bolek, Maryellen Butler, Scott Cook, Chris Church, Jim Davis, Emm Foster, Terri Hession, Dusty Killingsworth, Rosa Lesue, Susan Parrish, Stewart Pratt, John Presley, Eric Ramsey, Ginny Reding, Marcella Schnakenberg, Judy Scroggs, and Kate Spangler
  
- III. **Establish Committee Norms:**
  1. Begin and end on time.
  2. Stay on task.
  3. Discuss only what is on the agenda.
  4. No sidebar conversations.
  5. All will engage and participate.
  
- IV. **Selection of Co – Chairs to lead ALC Advisory Committee**

Marcella Schnakenberg and Emm Foster were elected.
  
- V. **Selection of Secretary of the ALC Advisory Committee**

Nancy Ipock was nominated and accepted.
  
- VI. **Principal Input:**
  - A. Mr. Pratt reviewed the materials located in the notebook.
  
  - B. Mr. Pratt emphasized the 4 missions of the ALC Advisory Committee.
    1. To serve as a fact finder to provide research that guides the decision – making process.
    2. To ensure that all discussion and decision – making is student – centered.
    3. To ensure that all discussion and decision – making is data driven.
    4. To ensure the proper development and fulfillment of the WHS CSIP.

Mr. Pratt announced that the ALC Advisory Committee would meet twice per month on the second and fourth Wednesdays from 2:50 PM to 3:50 PM. In addition, Mr. Pratt announced that agenda item forms would be used and that these forms must be turned in to a co – chair one week prior to the next meeting date.

**C.** Mr. Pratt made two assignments to each ALC group: a diagram of programs that affect student achievement at WHS and a ranked list of five ideas or programs that would positively influence student achievement. Mr. Pratt announced that the ALC Advisory Committee would study these lists to create 1, 3, and 5 year goals.

**D.** Mr. Ramsey spoke about our demographic information and how it may be useful in creating the lists in ALC meetings. Mr. Pratt then reviewed MAP and ACT results.

**VII. Additional Input**

The next meeting date is Wednesday, September 26<sup>th</sup> at 2:50 PM.