



Willard High School
ALC Advisory Committee Minutes
September 10, 2008

Members present

Math: Emm Foster (co-chair)	Fine Arts: Chris Church
Business: Marcella Schnakenberg (co-chair)	Science: Lynn Crandall
History: John Presley	Health/PE: Steve Burnett
Foreign Language: Nancy Ipock	Special Ed.: Judy Scroggs
Student Services: Cathy Bolek	Communication Arts: Melissa Gargus
Vocational: Terri Hession	Administration: Stewart Pratt

Also Present: Michelle Schmidt, Jim Davis, Brenda Grass

I. **Minutes:** Minutes of the May 14th meeting were approved.

II. **Unfinished Business:** Tardy Policy Report

Teri explained that the ad hoc committee met before the end of school year last year and that the practical arts department is now working on the tardy policy. Everyone seems to agree that the total of tardies need to be cumulative. Tammy has agreed that she can determine the number of tardies a student has at the end of each day. They have discussed visiting schools that currently have a tardy sweep policy but no definite plans have been made. The practical arts department recommended consequences starting with the third tardy. They also would like to consider a reward for students who have no tardies. Everyone was in favor of trying lunch detentions as a first step to cutting the number of tardies. Currently 253 students have had tardies and the total number of tardies is 476. Students seem to dislike spending time in lunch detention. At this point, we need to determine the number of tardies allowable and the continuum of discipline.

III. **New Business**

A. **Advisory Committee Representative:** Email Mr. Ramsey the name of the representative and the alternate from each group.

B. **Advisory Committee Secretary:** Suggestions are needed for someone to assume the position of secretary.

C. **Co-chair:** After representatives are determined, a co-chair will be elected at the next ALC Advisory Committee meeting.

D. **Laude Proposal:** Cathy distributed a handout with information about the Laude Proposal. Each group should look at the proposal and email any questions or input to Cathy by the 16th.

IV. **High School Issues**

A. **Open House:** September 16th from 6:00 to 7:30. It will be a meet-and-greet. Teachers may offer extra credit, but are not required to. Each teacher will have a sign-in sheet so that we can track the number of parents who attend.

B. Parent / Teacher Conferences: Conferences will be on Tuesday and Wednesday, October 28 & 29. Because of Halloween on Friday, many ballgames have been rescheduled for that Thursday. Parents will call the office to set up appointments with specific teachers.

C. End of Course Exams: Currently, there is very little definite information about the exams or how they will be scored. Schools decide locally how much of a student's grade the exams are worth. Plans are for portions of the test to be administered online with feedback in 5-7 days after completion of the test. A paper and pencil portion of the test would be scanned and sent in to be graded. The 15 schools in the conference are making plans to provide release time for English II teachers to go to schools and talk to the teachers who actually wrote the tests. Core areas should talk to their groups and decide the percentage of a student's grade that the exams should be worth.

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Meeting Adjourned: 3:40 p.m.

Submitted by: Nancy Ipock