



Willard High School
ALC Advisory Committee Minutes
August 25, 2010

Members present Dave Matthews (Co-Chair) and Terri Hession (Co-Chair)

Math: Michelle Curry	Fine Arts:
Business: Marcella Schnakenberg	Science: Lynn Crandall
History: John Presley	Health/PE:
Foreign Language: Nancy Ipock	Special Ed.: Amanda Swadley
Student Services: Diane Craine	Communication Arts: Melissa Gargus
Vocational: Terri Hession	Administration: Stewart Pratt

Also Present: Libby Toth and Michelle Sechler

I. **Approval of Minutes:** Minutes of the April 28th meeting were approved.

II. **Faculty Celebration Meeting (Lynn Crandall):**

Lynn Crandall spoke with other ALC members prior to meeting and discussed how they missed Faculty Celebration Meetings. This former faculty meeting was faculty/teacher lead and informed the entire staff what other departments were doing and celebrated individual and team accomplishments.

Discuss the suggestion of bringing back Faculty Celebration meeting during ALC departmental meeting. If supported, ask who would like to be on a committee for the meetings. **Bring feedback and committee names back to next ALC Advisory Committee Meeting 9/8.**

III. **TNT Committee Follow-Up (Lynn Crandall):**

The only rule change the TNT committee wanted to change was opening the computers to only the English tutoring groups. Lynn stated that students who need help with papers store their documents on Google Apps and need to access the computers for this assistance.

Discuss at ALC departmental meetings and find out if there is opposition. **Bring back feedback to the next ALC Committee Meeting 9/8.**

IV. **High School Issues (Mr. Pratt):**

A. **Grading Policy**

Mr. Pratt discussed the grading scale regarding student absences and students on OSS.

- A student on OSS will only be allowed to make up work if they have not exceeded the number of absences allowed by school policy (7 per semester). School work can be made up for full credit up to the 7th day regardless of the reason for the absence. (Example: if a student has 3 absences and then receives 7 days of OSS, they will only be allowed to make up 7 days of work.)

- Any absence beyond #7 requires verification before a student can make up their work for grade/credit (obviously OSS will not be verified).
- This policy can be referenced in the student handbook on page 14, section 8 (e).

B. Upcoming Events

1. Assembly Thursday, September 23rd (not Friday, September 24th)
2. Friday, October 8th (half-day)
 - 1.5 hours of class before the pep assembly
 - A few minutes of class before brunch schedule
 - 45 minutes of class following brunch
 - Tech Conference beginning at 11:30
 - Homecoming that evening
3. Parent/Teacher conferences are Tuesday, October 26th (5:30 -8:00) and Wednesday, October 27th (4:30-7:00). Thursday is a full day of class. Friday, October 29th students and faculty are off
4. December 17th is a half day of school and grades are due before you leave.

V. Other Issues (Amanda Swadley):

SGA is asking the faculty to build a float for the homecoming parade. This would be a great time to get involved with the students outside class time. **E-mail Amanda ASAP (on or before next Tuesday) if you want to get involved.**

Meeting adjourned 3:25

Next meeting September 8th at 2:50 in Library