



Willard High School
ALC Advisory Committee Minutes
April 9, 2008

Members present

Math: Emm Foster (co-chair)	Fine Arts: Chris Church
Business: Marcella Schnakenberg (co-chair)	Science: Lynn Crandall
History: John Presley	Health/PE: Jamalee Hancock
Foreign Language: Susan Parrish	Special Ed.: Judy Scroggs
Student Services: Cathy Bolek	Communication Arts: Kate Spangler
Vocational: Terri Hession	Administration: Stewart Pratt

Also Present: Scott Cook Donald Crane, MaryEllen Butler, Jim Davis

I. **Minutes:** Minutes of the February 27th meeting were approved.

II. **Unfinished Business:** Tardy Policy

Donald distributed handouts with information about the proposal for a new tardy policy. There were several questions and concerns. It was recognized that we currently have too many tardies. A question was raised about whether or not the policy is at fault or if the lack of consistent enforcement of the policy is to blame. There was some concern about how to get everyone to be consistent with a new policy when everyone does not currently enforce the existing policy. The idea of starting a lunch detention was well received. There were questions about the manpower needed to implement the sweep policy. According to schools that were questioned, it was difficult in the beginning, but as students understood the policy, the number of tardies decreased significantly and the time it took to do the sweep decreased. We are to discuss the policy in teams and email Donald with the consensus of the group to by April 15.

III. **New Business:** Comments from Mr. Pratt

A. Student Teachers

Mr. Pratt said that department chairs will be receiving a list of potential student teachers for fall. There was a question about the number of student teachers we should have in a department. Two to three should be the maximum.

B. Mid Quarter

Mid quarter will remain the same at the high school even though the other buildings have adjusted theirs. Having our date earlier should give students more time to improve their grades, if necessary.

C. Prom

Mr. Pratt requested ideas about how to inform the freshmen that they will not be allowed to go to Prom. The suggestions were to send a mass email to parents, to use the phone message system, to put it on the announcements that are broadcast in the commons during lunch and to send notes home with all freshmen.

D. Finals

The last day of school will be a half day. The Foreign Language team will begin working on a proposal for the finals schedule.

E. Teacher Workdays

A question was raised about the time we are required to work at the end of the year. Mr. Pratt will investigate and see whether or not we can log hours during the final week instead of having to come back after Memorial Day.

F. Senior Finals

Senior Finals will be May 12 and 13. Graduation is May 16

G. ALC Steering Committee

We will discuss the make up of the committee and the terms of members at the next meeting.

.

IV. Book Study: Chapter 7

Chapter 7 mentions four types of collaborative groups. They are: the individualistic, the vulcanized which has small cliques working together; the contrived collegiality that has a fake façade; and the truly collaborative groups. Where are we as a school on this continuum? Several opinions were expressed including that meaningful, accurate communication is required to build trust. Common experiences with successful outcomes build trust. With new leadership the faculty may have been reluctant to 'jump on board' until they 'tested the waters.' We have made progress, but we still have work to do. Mr. Pratt expressed a concern about being able to inform and successfully involve the 14-15 new faculty members that are expected next year.

Meeting Adjourned: 3:40 p.m.

Submitted by: Nancy Ipock

Next Meeting: Wednesday, April 30, 2008 at 2:50 p.m. in the library.