



**Willard High School**  
**ALC Advisory Committee Minutes**  
April 30, 2008

**Members present**

Math: Emm Foster (co-chair)	Fine Arts: Chris Church
Business: Marcella Schnakenberg (co-chair)	Science: Lynn Crandall
History: John Presley	Health/PE: Phil Wickwar
Foreign Language: Susan Parrish	Special Ed.: Judy Scroggs
Student Services: Cathy Bolek	Communication Arts: Kate Spangler
Vocational: Terri Hession	Administration: Stewart Pratt

**Also Present:** Michelle Schmidt, Donalda Crane, MaryEllen Butler, Jim Davis

I. **Minutes:** Minutes of the April 9<sup>th</sup> meeting were approved.

II. **Unfinished Business:** Tardy Policy

Donalda presented information about the tardy proposal. Even though most of the groups agreed to try a new policy, there were still several concerns. There seems to be agreement that there is a problem with tardies. However, there were reservations about the success of a program if the whole faculty does not 'buy in' to the program. How do we get everyone on board with a new policy? Some of the data we have is about programs that are successful in other schools, but there were concerns about whether the same policy would work here. Information from other schools seems to indicate that it can be time consuming to implement a tardy sweep policy in the beginning, but that is can eventually decrease the number of tardies. Some of the data is from schools on a block schedule and it take approximately 15 minutes to complete the process. Do we have the manpower to do that 7 times a day? An ad hoc committee will be formed to make specific recommendations for a policy. Regardless of a policy change, we will start lunch detention next year. Each group should email Terri by next Tuesday with the name of the person to serve on the committee. The committee will meet before the end of the school year.

III. **New Business**

**A. Senior Finals**

Finals will be Monday, May 12 for even hours and Tuesday, May 13 for odd hours. A teacher may give the final over both days.

**B. Underclassmen Finals**

Susan distributed copies of the proposed finals schedule. Each department was asked to proofread it and email any corrections to Susan by Tuesday. Students will not be allowed to take finals early. If they have over seven absences, they will take a 0. Teachers are to leave a copy of their final with the office so that it may be administered to any student who misses the final.

**C. Freshmen Institute**

Tuesday, August 19 will be the first day of school next year. On Monday, August 19, freshmen will have a ½ day so that they can ride the bus, go through a short schedule, including TNT, and eat lunch. They will get information about how to adjust to high school, homework expectations, etc. Teachers will be required to work 4 days before school next year and those with freshmen will be part of the Freshmen Institute.

**D. Handbook Changes**

The administration is working on changes for next year's handbook. It will include information about the implementation of lunch detention and numbered parking spaces for students among other things.

**E. Alternative School**

The high school will be able to use the old Ag building once the new facilities are completed. There is a 5-year plan in place. The school currently serves about 15 students. That will increase to 30-35 next year; 40-60 the following year; and a maximum of 80-100 in the next 5 years. By being able to place more students in the Alt School, the current high school should also undergo a positive change

**F. A+ LS Computer Program**

We have applied to have our own faculty member oversee the GED program. In addition to being of use during summer school, this software could also benefit students studying for their GED.

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**Meeting Adjourned:** 3:40 p.m.

**Submitted by:** Nancy Ipock

**Next Meeting:** Wednesday, May 14, 2008 at 2:50 p.m. in the library.