



Willard High School
ALC Advisory Committee Minutes
February 27, 2008

Members present

Math: Emm Foster (co-chair)	Fine Arts: Chris Church
Business: Marcella Schnakenberg (co-chair)	Science: Lynn Crandall
History: John Presley	Health/PE:
Foreign Language: Susan Parrish	Special Ed.: Judy Scroggs
Student Services: Cathy Bolek	Communication Arts: Ginny Reding
Vocational: Terri Hession	Administration: Stewart Pratt

Also Present: Eric Ramsey, MaryEllen Butler, Michelle Schmidt, Jim Davis, Rosi Lesué

I. **Minutes:** Minutes of the January 23rd meeting were approved.

II. **Unfinished Business:** None

III. New Business

A. Tardy Policy Proposal

Terri provided a handout and explained a "Tardy Sweep" proposal that her group has been working on. They gathered data from other COC and area schools. Teachers would lock their doors when the tardy bell rings and teachers on conference would escort late students to the commons area where they would be processed before being sent back to class. The total number of tardies would accumulate instead of being calculated for each individual class. As a way to reduce the number of in-school suspensions, a lunch detention was proposed for the first step. Teams should discuss the proposal during ALC meetings and provide feedback to Donald by March 11.

B. Class Numbers for 2008-09

The numbers of sections will be given to departments soon so that they can determine who will teach what classes. District-wide we may add 15 teachers next year.

C. Alternative School

The proposal has not gone to the board yet. They asked for other suggestions before presentations are made.

D. Summative Evaluations

Principals will continue summative and additional formative evaluations.

E. Textbook Rotation

Mr. Pratt will be looking at the current rotation system

F. Student Teachers

What should be the maximum number of student teachers? Currently we try not to have more than one in a department.

G. Calendar

Any additional days missed will be made up during Spring Break.

H. Grade Book Updates

Teachers are reminded that the online grade book needs to be kept as current as possible.

I. Department Lunch

It was suggested that departments have lunch together next year. "Sense of community" is still an issue. After some discussion, the question still remains. How do we manage not to lose the "community" within the departments while trying to encourage a larger "community" within the school? One suggestion was to schedule departmental lunches if the departments continue to eat in the lunch room periodically.

IV. Book Study: Chapter 6 Success for ALL Students

Are we doing everything we can to make sure everyone is successful? Cathy mentioned an informal survey the counselors did while scheduling. Only three kids said they have three or more teachers who really care about them. Nearly 90% said that one teacher cares. Building hope and relationships with students doesn't have to be based on how easy the class is. Rigorous classes can have good relationships. Everyone was challenged to step out of the box and to try different ways to reach out to kids. Teachers need to build relationships with students to help them learn. Helping students learn is the number one reason to be here.

Meeting Adjourned: 4:00 p.m.

Submitted by: Nancy Ipock

Next Meeting: Wednesday, March 12, 2007 at 2:50 p.m. in the library.