



Willard High School
ALC Advisory Committee Minutes
October 23, 2008

Members present

Math: Emm Foster (co-chair)	Fine Arts: Chris Church
Business: Marcella Schnakenberg	Science: Lynn Crandall
History: John Presley	Health/PE: Travis Evans
Foreign Language: Nancy Ipock	Special Ed.: Judy Scroggs
Student Services: Cathy Bolek	Communication Arts: Melissa Gargus
Vocational: Terri Hession (co-chair)	Administration: Stewart Pratt

Also Present: Hannah Walters, Kaysi Stanley, Blake Atkinson, MaryEllen Butler, Michelle Schmidt, and LibbyToth

I. Minutes: Minutes of the October 8th meeting were approved.

II. Unfinished Business: Tardy Policy (Revision and Follow-Up)

Terri provided the committee with a follow-up presentation on the revisions of the tardy policy that was presented on September 10, 2008. The practical arts department visited Republic and Bolivar to see their Tardy Sweep Program in action. The department provided the committee with information and statistical data on Willard and other surrounding schools. The department reviewed and discussed the recommendation of cumulative tardies and its consequences beginning with the fourth tardy (versus third). Terri asked each committee member to discuss the data and recommendations with their ALC group. Each ALC group is to have comments and ideas for incentives emailed back to Terri by November 3rd. The tardy policy will be reviewed for approval on November 13th.

III. New Business: Results of Parent Communication Research

Kaysi Stanley, from the business ALC group, presented on what teachers are doing regarding their communication with parents. Nancy Ipock, from the foreign language ALC group, presented on what parents are doing regarding their communication with the school and teachers.

IV. High School Issues:

- A. **A+ Competencies:** Mr. Pratt reminded the committee to have department select in SIS at least one A+ competency to track for each subject.
- B. **Veteran's Day:** There will be a p.m. assembly on November 11. The assembly will compose of a PowerPoint slide and a guest speaker; students will be seated on one side of the gym. A bulk email reminder will be sent by Mr. Pratt regarding this event.
- C. **New Course Proposals:** New course proposals are due November 3rd. Departments are to communicate with the counseling department regarding their specific proposals.
- D. **Finals:** Finals will be (Wednesday) December 17th, (Thursday) December 18th, and (Friday) December 19th.
- E. **Parent/Teacher Conferences:** Conferences will be Tuesday, October 28th and Wednesday, October 29th.

Meeting Adjourned: 3:30 p.m.

Submitted by: Libby Toth