



Willard High School
ALC Advisory Committee Minutes
January 27, 2010

Members present Terri Hession (Co-Chair) and Dave Matthews (Co-Chair)

Math: Michelle Curry	Fine Arts: Chris Church
Business: Marcella Schnakenberg	Science: Lynn Crandall
History: John Presley	Health/PE: Jamalee Hancock
Foreign Language: Nancy Ipock	Special Ed.: Amanda Swadley
Student Services: Cathy Bolek	Communication Arts: Melissa Gargus
Vocational: Terri Hession	Administration: Stewart Pratt

Also Present: MaryEllen Butler and Libby Toth

- I. **Approval of Minutes:** Minutes of the November 11th meeting were approved.
- II. **Homework Module (Cathy Bolek):** Due to flu, the number of homebound students, and other issues, communication is needed by parents and students to stay informed of missing or upcoming assignments. Parents have been finding some teachers not using homework module and/or having to go to several places to get assignments for their students.

Committee members are to talk with their ALC teams. Teams are to make a list of pro's and con's and any suggestions or solutions in making communication (homework module, blog and website links) easier between parents and teachers. Ideas will be discussed at the next ALC Advisory Committee meeting on February 10th.

- III. **TNT Pilot Update (Lynn Crandall):** The Science Department shared their data from the TNT Pilot for freshman struggling in Physical Science. Lynn reported that the pilot is running very smoothly. A data sample was presented of Physical Science students in the TNT Pilot who showed an improvement in the Physical Science grades from 2nd quarter to present.
- IV. **High School Issues: (Mr. Pratt)**
 - A. **Students Skipping:** Teachers are to keep a watch in Comm. Arts hallway for students skipping. Students are stay in class right until the bell. Students should not to leave early (bathroom, drink, etc.).
 - B. **Budget:** Our budget continues to decline, especially for 2011-2012. Cuts will be made in supplies, not staff. Committee members are to talk to their departments about what supplies they can do without in 2011-2012 and discuss at next meeting.
 - C. **CAP Update:** We're way ahead. Mr. Pratt communicated he was very proud of the core areas and of our building.
 - D. **Future:** Committee members are to communicate with their teams about how to dispel the perception that if we don't get initiatives, we go nowhere. Mr. Pratt wants feedback on how we have a healthy workload and move forward at the

same time. Mr. Pratt's goal, "let's get all the pieces in place, learn how to use them, learn to integrate technology".

- E. Online Scheduling:** Students will be able to schedule online. Departments promoting their courses will be talking to classes within the next few weeks.
- F. 2010-2011 School Year Dates:** School begins Thursday, August 19.
Mr. Pratt made the decision to have ½ day on December 17, 2010 (with an AM assembly) to begin Christmas break. Teachers are to have all semester grades in the system before they leave for a break.
- G. Copiers:** Rizzo is continuing to be worked to stop breaking down so much. Office copier is being used more often because of continual break downs of the other copiers. Refrain from trying to use the office copier as best as you can. Try using the rizzo (if able) and copiers in the workrooms when possible.

Reminder: TA's are to wear their badges when making copies for the teacher they are aiding.

H. Calendar:

February 5: Court Warming Week – PM assembly

February 10: College Fair 11:30 – 3:30 on mezzanine for Junior and Senior classes.

February 11: Sophomore Days

February 19: Blood Drive

February 8 – 12: Scheduling during English classes

Meeting adjourned: 4:00 p.m.

Submitted by: Libby Toth

Next Meeting: Wednesday, February 10, 2010 at 2:50 p.m. in the library.