

# Willard High School

## Steering Committee Minutes

May 10, 2006



*Members present:*

**Staff** (if not shaded in):

Mary Ellen Butler (chair)	Chris Church	Lynn Crandall
Shannon Cuff	Emm Foster	John Hartley
Nancy Ipock	Sandy Kremers	George Lindsay
Susan Marcum	Susan Parrish	John Presley
Jay Roth	Judy Scroggs	Melissa Troxell
Don Tuck	Jolene Welsh	Phil Wickwar

**Students:** Raeshel Askren

**Parents & BOE\* Member:** Ron Crighton\*

**Also present:** Cathy Bolek, Marcella Snakenberg, Kate Spangler, Brett Mitchell, Eric Ramsey

- Since there were no new or follow-up items on the agenda, Mary Ellen submitted a list of the Steering Committee's achievements and areas of discussion during the past year. All of the accomplishments were noted, but it was also mentioned that we should not become complacent. There are still areas that need work.
- Cathy explained that her department is working on a presentation about TNT for the fall. They will use the survey results and try to set goals for the upcoming year, especially focusing on ways to help the at-risk students.
- Shannon introduced the new SGA representative. She also acknowledged the accomplishments of the Steering Committee during her time at Willard.
- There was a discussion about areas of concern that need to be addressed next year. Jay mentioned focusing on ways to communicate effectively in a new, larger facility in order to avoid a lack of communication, or miss-communication. He said that Mr. Tuck is planning to implement a once-a-month meeting of all teachers during their conference period in order to get first-hand information. Other schools have tried this with some success. The Leadership Team will also be meeting monthly.
- Mary Ellen expressed her desire to celebrate more individual and academic achievements. The counseling department has already been talking about providing more recognition for honor roll students. Susan suggested that the counseling departments continue to find ways to recognize individual achievements.
- Jay recognized Cathy for her efforts in providing information and programs to make the students' transition from middle school to high school as easy as possible.
- Jay also suggested using the SIS program to track tardies. As more parents have access to their student's information, they might be able to intercede before a student must be disciplined.
- Susan encouraged all teams to provide feedback when other teams request it. Only one group responded with suggestions about the handbook changes.

*The Steering Committee does not make decisions; we guide the staff in order to reach a consensus.*

- Susan also recognized Shannon for all of her work with SGA.
- Brett provided a handout about the Athletic Intervention Program. They plan to implement it as a pilot program for the football team. Cathy suggested that this program would be another way for A+ students to be utilized in a peer-to-peer situation. Provide any feedback before the end of the year so that the program will be in place in the fall.
- Chris raised the question of the drink policy in the new building. After hearing several comments, Eric said that he will discuss the policy again with the principals.
- Eric explained that we have one work day that may be set by individual buildings. He suggested establishing either August 15 or 16 as that date. Faculty could help with student registration in the morning. The afternoon could be spent in meetings, especially with things that concern the new facility. Email Eric with any suggestions.

Meeting adjourned at 3:40  
Submitted by Nancy Ipock