

Steering Committee Minutes – 1/11/06

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Members present:

Staff (if not marked out):

Mary Ellen Butler (chair)	Chris Church	Lynn Crandall
Joyce Crumpley	Shannon Cuff	Emm Foster
John Hartley	Sandy Kremers	George Lindsay
Susan Marcum	Susan Parrish	John Presley
Jay Roth (chair)	Judy Scroggs	Melissa Troxell
Don Tuck	Jolene Welsh	Phil Wickwar

Students:

Parents & BOE* Member:

Ron Crighton*

Also present:

Agenda Item 1: Follow-up Items

- 1. Field Trip Form Feedback:** Sandy Kremers reported on field trip form and the feed back she received from departments. No consensus was made, the group will review and re-work the form to present at a later date.
- 2. Semester Test Schedule Feedback:** **Susan P. asked that facilitators discuss the fall final schedule and email their feed back and concerns of the schedule to her.** [The fine arts team has consulted with Dr. Medlin regarding the last day's schedule but Mr. Tuck will also ask the superintendent about perhaps an early release on the last day of school. JR]

Agenda Item 2: New Items

- 1. Field Trip Discussion:** Chris Church presented a way to schedule field trips so the whole staff would know the days that students will be missing and try to avoid conflicts. It was suggested that students who were failing a class should not be allowed to go on field trips. *MSHSAA and Athletics are not considered as field trips.* Susan P. suggested that it be a policy that no field trips should be planned during testing dates and this information of dates also be put in the professional development calendar. **Each facilitator should take the form back to their groups for discussion and e-mail Chris with feed back before January 25.**

Agenda Item 3: Facilitator Input

- Jay R. and Emm F. requested that remaining staff please complete the MAP survey and return to her immediately.
- Susan Parrish offered a concern that the new building needs two larger copiers - upstairs and downstairs.

Meeting adjourned 3:45 p.m.

Minutes submitted by Joyce Crumpley

Next Meeting scheduled for January 25, 2006