

# Steering Committee Minutes – 12/14/05

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*Members present:*

**Staff** (if not marked out):

|                           |                         |                          |
|---------------------------|-------------------------|--------------------------|
| Mary Ellen Butler (chair) | <del>Chris Church</del> | <del>Lynn Crandall</del> |
| Joyce Crumpley            | Shannon Cuff            | Emm Foster               |
| <del>John Hartley</del>   | Sandy Kremers           | George Lindsay           |
| Susan Marcum              | Susan Parrish           | John Presley             |
| Jay Roth (chair)          | Judy Scroggs            | Melissa Troxell          |
| Don Tuck                  | Jolene Welsh            | Phil Wickwar             |

**Students:**

Tyler Jackson

**Parents & BOE\* Member:**

Barbara Wells, Ron Crighton\*

**Also present:** Vicki Meraz

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### **Agenda Item 1: Follow-up Items**

- 1. End of semester reminders:** Jay began the meeting discussing and reminding teachers of the 2% policy. Teachers should remember to give students 2% extra if they have only missed 1 day &/or 1 tardy. Jolene has information sheets for the SIS system of instructions for competencies. Remember: semester grades are cumulative [not an average of first and second quarters].
- 2. Drink Policy:** Mr. Tuck handed out a new policy on drinks in the high school. **All facilitators are to make sure their groups get a copy:**

- **Beverages purchased from school may be allowed in the classroom if the teacher permits.**
- **Students are not allowed to bring in beverages in cups or unsealed containers (except for clear water bottles).**
- **Students are not allowed to have any open beverage containers in the hallway. Cups from the ROAR with a sealed lid will be allowed in the hallways.**
- **Milk and soda purchased from school that has a screw-on lid may be carried down the hallway, but students must wait until arrival in class of the lunchroom to drink their beverage.**

(These changes will go into effect as we return from Christmas Vacation - January 4th, 2006)

### **Agenda Item 2: New Items**

- 1. Field Trip Form:** Sandy Kremers presented a new field trip form. **Facilitators should talk with their ALC groups and e-mail feedback to Sandy before the next Steering Committee meeting, Jan 11<sup>th</sup>.**

*The Steering Committee does not make decisions; we guide the staff in order to reach a consensus.*

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2. **Survey:** Emm Foster discussed the need for a staff survey concerning the knowledge of all teachers understanding the importance of the MAP test. Emm will produce a survey for approval [and Mr. Tuck suggested asking staff to take the survey when we return on Jan. 3<sup>rd</sup>].

#### **Agenda Item 3: Facilitator Input**

- Sandy reminded the steering committee that all feed-back ask for should be published for all teachers to see the voting and feedback.
- Joyce discussed some questions about the attendance policy. Mr. Tuck stated that a verified absence means that a student can make-up the work. He will take a closer look at this issue and address it at a later date.

Meeting adjourned 4:00 p.m.

Minutes submitted by Joyce Crumpley

Next Meeting scheduled for January 11, 2005